**Padbury Parish Council**

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3rd February 2022

Dear Councillors and Residents of Padbury,

I hereby give you notice that the Parish Council meeting will be held at the Springfields Pavilion on **Tuesday 8th February 2022 at 7pm**.

All Members of the Council have been summoned to attend for the purposes of considering and resolving upon the business to be transacted at the meeting set out below. The public are also invited and are welcome to attend and before the Parish Council meeting there will be a period of public questions.

*P Molloy*

Pam Molloy, Parish Clerk

# **AGENDA**

## Apologies - Members are asked to receive apologies.

## Declarations of Interest

To receive declarations under consideration on this agenda in accordance with the Localism Act 2011 section 32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations.

## Minutes

Members are asked to approve the minutes of the meeting of the Parish Council held on the 14th December 2021 as a correct record - copy attached PPC/07/21-22.

## To receive updates from Buckinghamshire Councillors

## Sports Field, Play Area & Woodland

* 1. Re-development of the Pavilion – Councillor Burton to provide an update. Members to note, funding application submitted on the 14th January for £25,000.
  2. Section 106 funding – Members to review authorisation form, circulated on 1st February.
  3. Subsidence claim for the pavilion – Members to note claim submitted on 22nd December. Chased for an update.
  4. New signage – Wording to be reviewed and agreed, as drafts circulated on 3rd February. Costs to also be resolved, as circulated on 3rd February.
  5. Dog mess on the playing fields – Members to discuss options and signage. Members to resolve whether to install a dog bin, cost of bin £324.50 and £67.13/year for emptying.
  6. Forest School – Members to resolve the risk assessment and insurance, as circulated on the 31st January. Also, the placement of tree stumps for seats at the top of the woods next to the picnic table.
  7. Play Area lease – Chased Chandler Ray, await update.
  8. Members to resolve the cost of £430 for the installation of the de fib.
  9. Members to resolve acceptance of £847.80 from the youth club which is to be used for new playground equipment – Clerk to advise of possible item.
  10. Woods and playground – maintenance to be reviewed.

## Planning

* 1. Members to resolve new applications to be considered at this meeting:

| Reference | Location | Description |
| --- | --- | --- |
| 22/00041/ALB | The Ramblers, Main Street | Listed building application for lime based render to brick infill panels of timber frame |

* 1. Members to resolve any applications received following the issue of this agenda.
  2. Members to note applications dealt with under delegated procedures – see list below.
  3. Members to note decisions made since the last meeting – see list below.
  4. Members to note applications that are pending consideration – see list below,

## Finance

* 1. Account Balances: The balances for the bank accounts are as follows:
* Barclays Community Current account ending 959, £27,944.40 (at 31st January 2022)
* Barclays savings account ending 970, £18,436.94 (at 31st January 2022)
* Barclays Millennium Wood account ending 198, £15,689.39 (at 31st January 2022)
  1. Payments paid between meetings - see list below.
  2. Payments to be agreed at meeting:

| Payee | Amount | VAT | Purpose | Cheque no/ direct debit |
| --- | --- | --- | --- | --- |
| P Molloy | 399.84 | 0 | January salary | 102271 |
| P Molloy | 46.25 | 9.25 | Legionella test kit | 102271 |
| R Gough | 45.00 | 0 | January caretaking costs | 102272 |
| M Jackson | 45.00 | 0 | Securing playing field gate – January | 102273 |
| SLCC | 98.00 | 0 | Annual membership fee | 102274 |
| EON | 280.00 | 56.00 | Replacement lantern, Springfields | 102275 |
| EON | 1115.00 | 223.00 | Replacement street light, Arnolds Close | 102275 |
| EON | 137.75 | 27.55 | Street lighting maintenance for quarter ending December 2021 | 102276 |
| NPower | 11.47 | 0.61 | Street lighting – December | Direct debit 10th February |
| NPower | 265.57 | 53.11 | Street lighting – December | Direct debit 10th February |

* 1. Income: £16.00 – pump advertising.
  2. Income and Expenditure reports - Members are asked to review and agree the Income, Expenditure, Summary and Budget year to date statements as of 31st January 2022.
  3. Budget for year 2022/23 – Members are asked to resolve draft budget (as issued with agenda). Budget updated and precept agreed as discussed at December meeting.
  4. Members to note that the precept was confirmed on the 29th December.
  5. Asset Register – Members to review figures for the wooden bus shelters and play equipment. Members to resolve adding the Tommy statue and removing the snooker table.
  6. Bank mandate to be updated – clerk to action.

## Other Parish Council Business

* 1. Residents wall on Lower Way – concern raised regarding safety.
  2. Resident raised concerns accessing the dog waste bin on the green at the bottom end of Main Street.
  3. Scheme of Delegation – Members to resolve policy circulated with agenda and also placing it on the website.
  4. 2022 Civic Events: Save the Dates – Members to advise if wish to attend.
  5. Consultation for the revised Winslow Neighbourhood Plan (2022-33). Expires 28th

February.

* 1. Have your say on a new political map for Buckinghamshire Council – proposals for new council wards and ward boundaries. Consultation expires 4th April.
  2. Email circulated 27th January – Free online training session: Planning & Compliance

Enforcement Buckinghamshire, at 10am, 22nd March. Councillor Green will be attending. Date changed to 29th March at 9.30am.

1. **Jubilee event – 5th June**

9.1. Working group meeting held on the 25th January – minutes circulated. Update to be

provided. Petting zoo to be resolved, await further information.

9.2. Insurance information circulated 1st February. Any queries to be discussed.

9.3. As email circulated 25th January – members to resolve the acceptance and use of monies (£677.98) made available to the parish council from a previous village event fund.

9.4. Budget to be resolved.

## Contracts and similar matters

* 1. Devolution agreement for 2022/23 to be resolved - as circulated on 17th January.
  2. Service Agreement for grass cutting to be resolved – as circulated on 1st February.

## Village organisations – oral reports on matters relevant to the Parish Council

* Village Hall – Councillor Morris
* School/Preschool representative – Councillors Murray and Miah
* Greener Padbury Group – Councillor Murray

## Meetings

* 1. Email circulated 26th January - EWR Local Representatives Group – first meeting 16th February.
  2. Winslow and Villages Community Board – 24th February.
  3. East West Rail Parish Council Compound Visit – Councillors Dickens, Burton and Green have agreed to attend. Awaiting date – chased on 17th January.
  4. Annual Parish Meeting – Members to resolve date of the 19th April.
  5. Annual Meeting of Padbury Parish Council – Members to resolve date of the 24th May.

## Maintenance/Environmental issues

* 1. Greener Padbury Group – Update received and circulated on 22nd January – to be

discussed and decision to be made as to whether a separate meeting is required.

Members to resolve a date for a meeting to invite the woodland consultant to discuss the completed woodland development plan.

## Highways

* 1. Traffic Calming Measures – Clerk to update.
  2. Due to new crossing - socket and pole being relocated to outside the playground.
  3. Speed Indication Displays – Order placed on 31st January, expect delivery early March.
  4. Bus shelter – Members to resolve style of bus shelter – clerk to update.

1. **Matters dealt with between meetings**

15.1. Gatekeeper – new rate commenced 1st January.

15.2. Email from Buckinghamshire Council regarding free trees – requested 5.

## Dates of next meetings – Padbury Parish Council – Members are asked to resolve:

19th April, 24th May, 12th July, 13th September & 13th December

## Schedule of planning applications dealt with under delegated procedures:

| Reference | Location | Description |
| --- | --- | --- |
| 21/04658/APP | 8 Boundary Road | Householder application for single storey rear extension and extension over garage. No objection |

## Schedule of planning decisions made since the last meeting:

| Reference | Location | Description | Decision |
| --- | --- | --- | --- |
| 19/01233/APP | Land Rear / adjacent to Fairhaven, Main Street | Erection of agricultural building | Approved |
| 21/03135/APP | Land adjacent to No. 70 Springfields | Variation of condition 2 relating to 18/04100/APP (create 5 No. parking bays on Vale of Aylesbury Housing Trust land adjacent to No. 70 Springfields to ease parking congestion for local residents). Plan numbers to be updated to the Highways approved plans for condition 2. | Approved |
| 21/03480/APP | The Well House, Lower Way | Two storey rear extension, first floor front extension, attached open car port and garden store and garage conversion with associated internal and external works | Approved |
| 21/04267/ALB | The Ramblers, Main Street | Listed building application for repairs to north gable end timber frame and provision of French drain around building perimeter | Consent Granted |
| 21/04270/ALB | 14 Old End | Listed building application for external and internal repair and reinstatement works. Conversion of adjoining outbuilding. New glazed link. Provision of off street parking | Application withdrawn |
| 21/04325/APP | 14 Old End | Householder application for external and internal repair and reinstatement works. Conversion of adjoining outbuilding. New glazed link. Provision of off street parking | Application withdrawn |
| 21/04368/APP | 7 Bennetts Close | Householder application for first floor rear balcony | Approved |
| 21/04393/APP | Brambles, Old End | Householder application for single storey rear extension and patio | Approved |

Schedule of planning applications pending consideration:

| Reference | Location | Description |
| --- | --- | --- |
| 20/04298/APP | The Ramblers, Main Street | Alterations to boundary treatment at front and rear of property to include removal of finials and paint from existing front palisade fence, removal of woven willow fence panel from rear garden and replacement with 1.2 metre post and rail fence with wire behind (retrospective). |
| 21/00755/APP | 24 Old End | Replacement of 7 windows |
| 21/00756/ALB | 24 Old End | Replacement of 7 windows |
| 21/04148/APP | College Farm, Main Street | Householder application for internal alterations and the addition of two rooflights and a vent to the existing rear outbuilding. |
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Payments paid between meetings:

| Payee | Amount | VAT | Details | Cheque no/ direct debit |
| --- | --- | --- | --- | --- |
| P Molloy | 376.32 | 0 | December salary | 102266 |
| P Molloy | 176.86 | 33.34 | Stamps, Tommy statue | 102266 |
| R Gough | 45.00 | 0 | December caretaking costs | 102267 |
| M Jackson | 51.00 | 0 | Securing playing field gate from 11th November to 31st December | 102268 |
| M Tweed | 18.00 | 0 | Pavilion cleaning – January | 102269 |
| Phillips Print & Stationers | 243.22 | 0 | December/January pump | 102270 |
| Information Commissioner’s Office | 35.00 | 0 | Annual registration – expires 11th December 2022 | Direct debit 10th December |
| Wave | 47.05 | 0 | Pavilion water 15th October to 14th January | Direct debit 1st February |